

# BALLARAT DISTRICT SCOUTING

## Volunteer Positions Vacant

**Support developing young people to lead towards a better world.**

There are many ways you can help our district youth. You don't have to be a leader, you can support the committee or use your love of a hobby to teach our youth new skills. **Scouts Victoria provides education and face to face training to support you in developing the skills required to fill these positions.** Contact us at [dc.ballarat@scoutsvictoria.com.au](mailto:dc.ballarat@scoutsvictoria.com.au) to see how spending time today develops the better world for tomorrow.

The District Executive Committee's role is to provide operational oversight of the 10 Scout Groups and 3 camp sites in the District of Ballarat and support those groups to grow scouting. The committee

- directly manages the Ballarat Scouts Water Activities Centre and Daylesford Scout Hall assets.
- organises community activities for events such as Ballarat SpringFest and Australia Day on the Lake.
- fund costs for eight District Leaders who support the groups
- support the [District Commissioner](#) in their role leading the district to ensure, the delivery of a quality scouting program, leader development and growth in membership.

### Become an Adult Supporter

#### Committee positions that help our youth

Position	Description
Chairperson	<p>The Chairperson is an elected position of the District Executive Committee to:</p> <ul style="list-style-type: none"><li>• work closely with and support the District Commissioner.</li><li>• lead the team of non-leaders who provide sound administrative and financial support to the district.</li><li>• maintain and develop the Scouting in the community.</li><li>• keep in touch with other Chairpersons of the District's Scout groups.</li><li>• Organise and chair committee monthly meetings.</li></ul> <p>Estimated average time is 4-5 hours per month</p>
Secretary	<p>The Secretary is an elected position of the District Executive Committee to:</p> <ul style="list-style-type: none"><li>• Attend committee monthly meetings to record the minutes for the District Executive Committee meetings.</li><li>• Send letters of appreciation when required.</li><li>• Manage correspondence.</li></ul> <p>Estimated average time is 2-3 hours per month</p>

Treasurer	<p>The Treasurer is an elected position of the District Executive Committee to:</p> <ul style="list-style-type: none"> <li>• Manage the district finances with the committee</li> <li>• Invoicing of Groups for district fees</li> <li>• Paying the Districts bills</li> <li>• Manage access to the district bank accounts with the District Commissioner</li> <li>• Attend committee monthly meetings to report on current finances and support how the district raises and spends money.</li> </ul> <p>Estimated time is 3-4 hours average per month</p>
Marketing Representative	<p>The Marketing Representative is an elected position of the District Executive Committee to</p> <ul style="list-style-type: none"> <li>• Engage with local media outlets across the district to highlight the value of scouting to youth and adults through highlighting events that have happened over the prior month.</li> <li>• Advertise up and coming community engagements</li> <li>• Support the district commissioner with radio media community engagements</li> <li>• Updating of documents and pictures on the <a href="#">district website</a> on behalf of the groups. This doesn't require website development skills only basic computer knowledge.</li> <li>• Supports the Treasurer and Group leader with Annual Census Registration as needed.</li> <li>• Attend committee monthly meetings to report on current and future media activities</li> </ul> <p>Estimated time is 3-4 hours average per month</p>
Events Co-Ordinator	<p>The Events Co-Ordinator is an elected position of the District Executive Committee to:</p> <ul style="list-style-type: none"> <li>• Organise district events within the community or scouting. <ul style="list-style-type: none"> <li>• Ballarat SpringFest</li> <li>• Australia Day on the Lake</li> <li>• Scout Founders day</li> </ul> </li> <li>• Co-ordinate with community groups, scout groups and scout leaders in the district support of these events</li> <li>• Attend committee monthly meetings to report on current and future district events</li> <li>• Host event coordination meetings as required</li> </ul> <p>Estimated time is average 2-3 hours per month</p>
Scouting Representative	<p>To ensure connection with the day to day scouting one or two Scouting members can be part of the District Executive Committee. This role may be a Leader, Rover or Senior Venturer. They attend committee monthly meetings to provide insights and support other members of the executive.</p>
Community Representative	<p>To ensure connection with the local community and business one or two community members can be part of the District Executive Committee. They attend committee monthly meetings to provide insights and support other members of the executive.</p>

## Become a Leader

Learn new skills and use them to teach our youth to create a better world.

Position	Description
Paddling – Outdoor Adventure Skills District Leader in charge	<p>The Ballarat Leader - Paddling will be part of our dynamic district Leadership team and will develop and lead our District Paddling Team, whose main role is to support the program of Scouting delivered in Groups and sections with Canoeing and Kayaking.</p> <p>The District Paddling Team is to deliver activities and upskill section leaders and provide support around paddling to facilitate an adventurous Scouting program. The position oversees include canoeing and kayaking run from out of the Scouts Lake Wendouree Water Activities Centre while or-ordinating with the State team to support our local leaders and youth to attend, stand-up paddleboarding, sea kayaking, white-water rafting, and swift-water rescue and safety.</p> <p>The Ballarat Leader - Paddling is also a primary contact for youth members seeking to undertake the paddling Outdoor Adventure Skills and is made up of local Scouting Leaders and Senior Youth who are to support activities for all sections in scouting, Joeys to Rovers.</p> <p>This position reports to the District Commission for Ballarat.</p>
Sailing – Outdoor Adventure Skills District Leader in charge	<p>The Ballarat Leader - Sailing will be part of our dynamic district Leadership team and will work with <a href="#">Ballarat Yacht Club Sailabilty</a> to develop a joint team of passionate adults to teach sailing to the youth, scouts and non scouts, of the Ballarat community. The Ballarat Yacht Club Sailabilty use the Ballarat Scouts Water Activity Centre to store their boats and run activities from.</p> <p>The District Sailing Team is to collaborate with Sailabilty deliver activities and upskill section leaders and provide support around paddling to facilitate an adventurous Scouting program. This is about developing a new model of joint collaboration with other volunteer organisations to work together for a common goal.</p> <p>The Ballarat Leader - Sailing is also a primary contact for scout youth members seeking to undertake the Sailing Outdoor Adventure Skills and is made up of local Scouting Leaders and Senior Youth who are to support activities for all sections in scouting, Joeys to Rovers.</p> <p>This position reports to the District Commission for Ballarat.</p>

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.